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PALM BEACH JUNIOR COLLEGE

Lake Worth, Fla. 33461

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Palm Beach Community College
LLRC
4200 Congress Avenue
Lake Worth, FL 33461-4796

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Palm Beach Junior College

Announcements

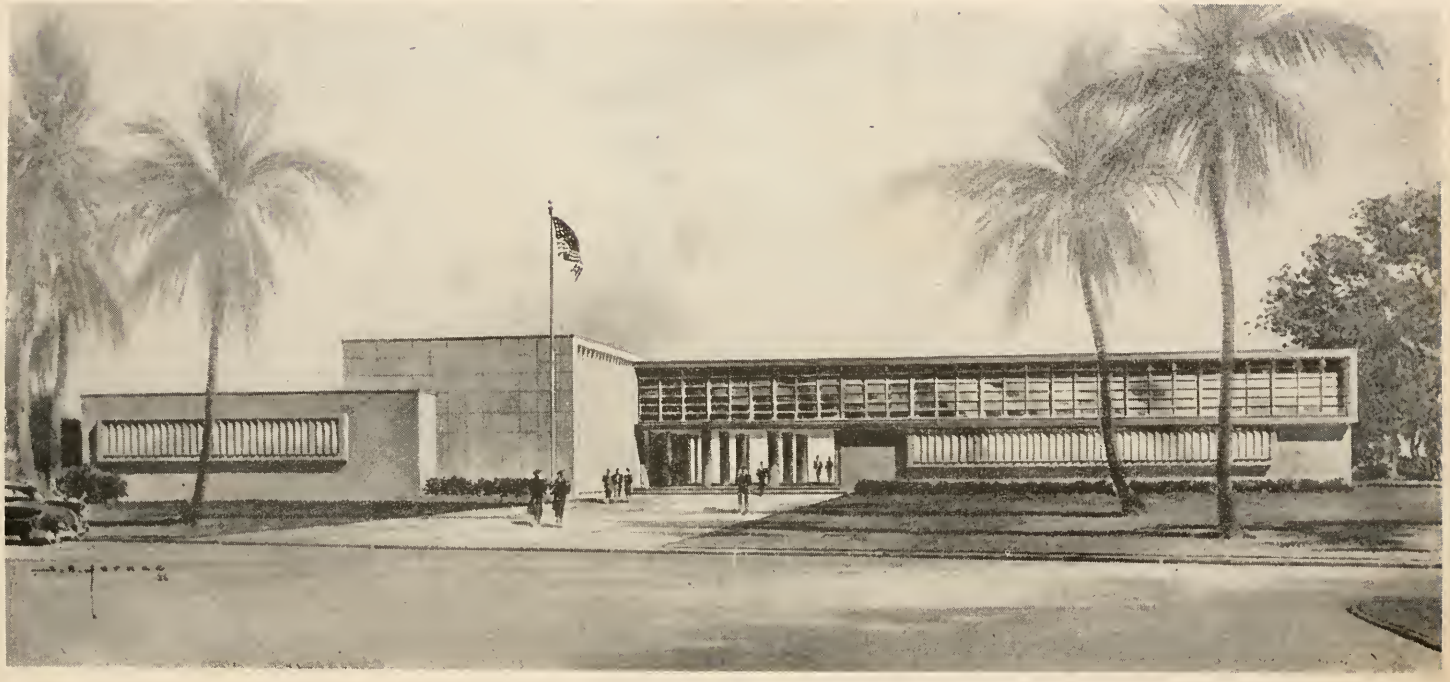
1956-57

Lake Worth, Florida

PALM BEACH JUNIOR COLLEGE

A high standard fully accredited college offering the advantages of small classes and the maximum in personal service to the individual.

CO-EDUCATIONAL



ADMINISTRATION BUILDING AND LIBRARY

CALENDAR

1956-57

September 17, 18	Registration of Sophomores
September 19, 20	Registration of Freshmen
September 21	Orientation Tests
September 24	Classes Begin
November 12-16	First Quarter Examinations
November 16	End of First Quarter
November 21	Thanksgiving Holidays Begin After Last Class
November 26	Classes Resumed
December 14	Christmas Holidays Begin After Last Class
January 2	Classes Resumed
January 31-February 7	Semester Examinations
February 8, 11	Mid-Term Holidays
February 12, 13	Registration of Sophomores for Second Semester
February 14, 15	Registration of Freshmen for Second Semester
February 18	Classes Begin
April 8-12	Quarter Examinations
April 12	Quarter Ends
April 18	Easter Recess Begins After Last Class
April 23	Classes Resumed
June 6-13	Semester Examinations
June 16	Baccalaureate
June 17	Recognition Night
June 18	Graduation

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BOARD OF PUBLIC INSTRUCTION
PALM BEACH COUNTY

George W. Slaton, *Chairman*

Mrs. Elizabeth S. Hand — Thurmond O. Knight

Ralph Kettler — Henry O. Earwood

Howell L. Watkins
Superintendent of Public Instruction

COLLEGE ADVISORY COMMITTEE

Richard D. Hill, *Chairman*

Rev. Frank Atkinson, *Secretary* — John J. Cater

James A. Ball, Jr. — Mrs. R. S. Erskine

ADMINISTRATIVE OFFICERS AND STAFF

John I. Leonard, B.S., D.N., M.A., Ed.D. ..... *President*

Elbert E. Bishop, B.S., M.A., LL.B. ..... *Registrar*

Rachel F. Crozier, B.S.E., M.A. ..... *Dean of Women*

Paul J. Glynn, B.S., M.A. ..... *Dean of Men*

Lewis F. Erckert, B.S., M.A. ..... *Director, Adult Education*

Edna D. Wilson ..... *Secretary*

Barbara J. Danner ..... *Secretary*

FACULTY

MARY S. ALBERTSON ..... Biology
B.S., Cornell University
M.A., Columbia University
Advanced Graduate Study: Columbia University, State Teachers College, East Stroudsburg, Pa., University of Florida, University of Miami

DONALD J. BEUTTENMULLER ..... Mathematics, Philosophy
B.S., Spring Hill College
M.Ed., University of Florida

ELBERT E. BISHOP ..... Registrar, Business Law
B.S., Middle Tennessee State Teachers College
M.A., George Peabody College for Teachers
LLB., University of Florida

RACHEL F. CROZIER ..... Dean of Women, English
B.S.E., University of Arkansas
M.A., University of Florida
Advanced Graduate Study: University of Florida, Duke University, Colorado State Teachers College

WATSON B. DUNCAN, III ..... English, Speech
B.A., M.A., University of South Carolina

CLYDE P. FERGUSON ..... Chemistry, Mathematics
B.S., Middle Tennessee State Teachers College
M.A., George Peabody College for Teachers
Advanced Graduate Study: George Peabody College for Teachers

DAVID A. FORSHAY ..... Spanish, Social Science
A.B., Florida Southern College
M.Ed., University of Florida
Advanced Graduate Study: University of Florida

CRAIG A. GATHMAN ..... Biology
B.S., Alfred University
M.S., University of Miami
Advanced Graduate Study: University of Florida

PAUL J. GLYNN ..... Dean of Men, Health and Physical Education
B.S., New Jersey State College
M.A., Montclair State College

IMOGENE A. GROSS ..... Chemistry, Physics
B.S., Georgia State College for Women
M.S., Johns Hopkins University
Advanced Graduate Study: Georgia State College, University of Florida, Johns Hopkins University

FACULTY

EDITH F. HALL ..... Home Economics
B.S., M.S., Florida State University

EDMUND S. HOLDEN ..... English, Speech
B.A., Chicago Teachers College
M.A., Ph.D., Northwestern University

ESTHER C. HOLT ..... Psychology, Business Education
B.A., Florida State University
M.A., Ed.S., University of Florida

NINA K. JENSEN ..... Art
Diploma, Pratt Institute
B.S., M.A., Diploma of Fine Arts, Columbia University
Advanced Study: University of Berlin, West Berlin Kuntsgewerbeschule, Art Students League

THELMA L. OKERSTROM ..... Business Education
B.A., Marshall College
M.Ed., University of Pittsburgh

ELIZABETH S. REYNOLDS ..... Librarian
B.A., Florida State University
B.A. in L.S., Emory University

LETHA MADGE ROYCE ..... Music
B.M., M.M., Florida State University
Advanced Graduate Study: University of Michigan

W. GODDARD SHERMAN ..... Bible
B.A., Brown University
B.D., University of Pittsburgh (Xenia Theological Seminary)

ELIZABETH W. SMITH ..... Health and Physical Education
B.S., Nebraska State Teachers College
M.A., University of Wyoming
Advanced Graduate Study: Indiana University

HARVEY E. WARD ..... Social Science
B.A.E., M.Ed., University of Florida

DON C. WHITMER ..... Engineering Drawing
B.S., Iowa State College
M.A., University of Alabama

COLLEGE SINGERS

GENERAL INFORMATION

Purposes

Palm Beach Junior College has the following seven purposes:

(1) To offer two years of accredited college work.

(2) To provide opportunity for individual attention to students through small classes.

(3) To provide educational opportunities for many students who could not afford to attend college elsewhere.

(4) To provide opportunity for young people to develop leadership and to experience the social benefits of college without severing home connections.

(5) To train students to take their places in higher institutions of learning and in the business and social world.

(6) To provide terminal education along vocational lines to those students who wish to enter the business or vocational world upon completion of two years of college training.

(7) To offer, through an Evening Division, a program of Adult Education embracing courses to meet the cultural, leisure time, personal efficiency and general eductional needs of the communities we serve.

History

Founded during the dark days of the depression, Palm Beach Junior College was opened for classes in the fall of 1933. It had its inception in service to young men and women who, unable to secure employment following graduation from high school, expressed interest in post-graduate courses. Palm Beach Junior College was organized to meet their need for work beyond high school.

With the cooperation of the County Superintendent of Public Instruction, the Board of Public Instruction, representatives of civic organizations of West Palm Beach and members of the Palm Beach High School faculty (who served as instructors during their free periods without compensation), Palm Beach Junior College began a service and history which has grown richer with the passing years.

From 1933 to February 1948 Palm Beach Junior College was located adjacent to Palm Beach High School. In February 1948 the College was moved to a complete plant on a 21-acre site at the deactivated Morrison Field where it experienced its greatest growth, only to be faced with the necessity of surrendering title to the Air Force for reactivation of the field. Through the cooperation of the Town Commission and people of Lake Park, their town hall was made available to the college as a temporary home. The move to rather restricted quarters substantially reduced both enrollment and faculty but with the addition of space rented in the Community Church of Lake Park, the College again increased the student

body to full capacity of its facilities until, at the opening of college in September 1955, it was forced to refuse admission to over 100 students.

At the present time, following three temporary locations, it is about to move to its new, 114-acre campus-site on which a million-dollar plant is being constructed. The College will occupy the first unit at the opening of the 1956-57 scholastic year. The site was donated to the Board of Public Instruction by the Board of County Commissioners for College use, and an allocation of $1,147,840 from state sources is providing several units of buildings.

The first Advisory Committee of the College consisted of two representatives of each civic club in West Palm Beach, but in 1949 the method of choosing the Committee was changed and the Board of Public Instruction selected the membership from all sections of Palm Beach County so as to create more interest throughout the area the College was designed to serve.

Palm Beach Junior College holds a distinctive place in Florida education as the first junior college in the state to become a part of the educational system of an individual county. In December 1947 it became the first public junior college in Florida to be approved by the State Board of Education for participation in the Minimum Foundation Program.

Working under the jurisdiction of the Board of Public Instruction and the College Advisory Committee, the College has, since its founding, offered two years of university parallel work. The courses offered are similar to those offered at the University of Florida and Florida State University and, in addition, include technical-terminal and other vocational courses, and a rapidly expanding program of adult education. The work of Palm Beach Junior College throughout the years has been exemplified in the success of its graduates as they have transferred to other institutions or taken their place in the life and work of the community.

Palm Beach Junior College is accredited by the Southern Association of Colleges and Secondary Schools and the State Department of Education. Admission to the upper division of the state universities and to virtually all other colleges and universities in the United States is granted upon completion of two years work at Palm Beach Junior College.

The College is an active member of the American Association of Junior Colleges, the Florida Association of Public Junior Colleges and the Florida Association of Colleges and Universities.

Buildings and Equipment

Palm Beach Junior College is located on a 114-acre campus at the corner of Lake Worth Road and Congress Avenue, approximately three miles west of the center of the city of Lake Worth.

The new campus of Palm Beach Junior College provides a splendid grouping of the college buildings with the air-conditioned administration and library building facing Congress Avenue and the science and mathematics building, the student union building, the auditorium, the fine arts building and the physical education building located between the administration

and library unit and Lake Osborne. A classroom unit of seventeen rooms adjoins the administration building on the east.

The whole campus plan is designed for both attractiveness and usefulness with the buildings located conveniently in the grouping. The arrangement of the college buildings will permit extensive landscaping as the campus is beautified.

A baseball field, volley ball courts, tennis courts, horse shoe courts, basketball courts, archery and other facilities for physical education are located near the physical education building where adequate showers and lockers are available.

An attractive patio between the student union building and the auditorium permits outdoor dining in front of the snack bar which is designed to serve those attending evening functions at the auditorium while the student union building is closed. In addition to the snack bar, the student union building provides a commodious dining room with cafeteria service and an additional area as a lounge.

Parking areas are provided on the campus for visitors, faculty, and students. Entrance to the campus is from Congress Avenue with the college parking area set back a considerable distance from the highway.

The College has no dormitories. Students who do not live in commuting distance must find rooms in private homes.

This campus and buildings as described will not be entirely completed until near the end of the school year, but sufficient units will be available in September 1956 for a satisfactory functioning of all phases of college life.

Living Conditions

The College has no dormitories. It is necessary for out-of-town students to find rooms in private homes.

Training for Nurses

The College offers two types of pre-nursing training as follows:

PLAN A—For a student who wishes to qualify for supervisory nursing positions, two years of college training are offered. Clinic training at a recognized hospital training school follows.

PLAN B—For students of the Good Samaritan Hospital Training School who wish to qualify for a R. N. Certificate, one semester of pre-clinical training is offered.

Program for Veterans

Palm Beach Junior College is approved for veteran's training by the State Department of Education and the Veterans Administration. Veterans who plan to enroll should go to the nearest Veterans Administration Contact Office or County Veterans Service Office with a photostatic copy of Form DD-214, Notice of Separation from the Armed Forces, and make application for a certificate of eligibility and entitlement (V. A. Form 7-1993). When this V. A. Form 7-1993 is received, it should be presented to the

College for processing. No veteran is officially enrolled as a veteran until this form is received by the College.

Upon enrollment, veterans are required to pay all regular fees and charges, just as non-veterans. Upon certification by the College to the Veterans Administration as to satisfactory attendance, progress and conduct, veterans will receive educational allowance of $110.00 a month if single, $135.00 where there is one dependent, and $160.00 where there are two or more dependents. Proportionate payments are made for three-fourths or one-half time attendance.

Adult Education Program

Through an evening division, Palm Beach Junior College offers an extensive program of classes for adults. College credit courses which are offered in the evening division are marked (E). Under certain circumstances, it will be possible for adults to complete the work for the Associate Degree by taking courses offered solely in evening division.

College classes are regularly offered in September and February, but will be organized whenever there is sufficient demand to meet requirements under the college program or the State Minimum Foundation Program. Instructors are members of the college faculty or others of equivalent competancy.

Information regarding Palm Beach Junior College evening classes should be obtained from the Office of Adult Education, 721 Gardenia Street, West Palm Beach, phone TEmple 2-3446.

Air Force Off-Duty Education Program

This program provides financial assistance to Air Force personnel who are taking courses for college credit in the evening division of Palm Beach Junior College. Upon approval of the Education Office at Palm Beach Air Force Base, such enrollees pay one-fourth of the tuition charges at the time of registration, and after the courses have been completed, the Air Force pays the remaining three-fourths to the Board of Public Instruction. Text books and supplies are paid for in full by these enrollees.

GENERAL REGULATIONS

Admission

METHODS OF ADMISSION. (1) *Certificate of Graduation*—The Palm Beach Junior College will accept certificates from the approved high schools of Florida, from any secondary school of another state which is accredited by its state university and from any recognized college or university. Blank certificates, conveniently arranged for the desired data, will be sent to all principals and, upon application, to prospective students.

Candidates for admission who have been graduated from an approved high school with fifteen units, or the equivalent, will be accepted. The fifteen units offered for admission shall include a minimum of twelve acdemic units, three of which must be in English. The remaining nine must be distributed in at least three of the following fields: English, journalism and speech; foreign language; history and social studies; mathematics; science. A maximum of four non-academic units may be offered. Non-academic units include art, music, physical education, home economics, vocational and commercial subjects.

(2) *State High School Equivalency Certificate*—Legal residents of Florida who are at least 20 years of age may qualify for this certificate upon successful completion of the General Education Development Tests. These tests are administered in the office of Adult Education which is an official testing center for the State Department of Education. Veterans who complete the G. E. D. tests while on active duty are also eligible for the Equivalency Certificate on the same basis as non-veterans. In addition to this certificate the candidate for admission must have earned eight units from an accredited high school .

ADMISSION TO ADVANCED STANDING. Students who enter from other colleges or universities and who ask for advanced standing, must furnish a statement of honorable dismissal and an official transcript of the work done in the college or university from which they come, together with a complete statement of the subjects offered for entrance at the former school. Courses on the transcript which carry a grade of D will not be accepted for credit. The amount of credit allowed for a quarter, semester or summer term will not exceed the amount the student would have been permitted to earn during the same period of time in this College. Students who are not permitted to return to the institution they last attended will not be admitted to the Palm Beach Junior College until they have remained out of school for one full semester.

READMISSION. All Palm Beach Junior College students are required to attend to their duties conscientiously as a condition of their continuance in the College.

Any student who has failed more than half his work during the first semester will not be permitted to register for the second semester. In computing this half, a grade of WF (withdrawn failing) will be included as a failing grade.

Health

Upon entrance, every student coming to the Palm Beach Junior College must present a certificate from a physician giving detailed information as to his physical condition.

The blank form for the examination will be sent out by the Registrar with other registration blanks and material to all students who have applied for admission. It is urged that it be filled out by the physician only after a thorough physical examination. All questions should be answered accurately and any handicap or abnormality noted. If the examination is not made prior to entering, it must be done before registration is completed.

Fees

Florida Students

	First Semester	Second Semester
Registration Fee	$ 37.50	$ 37.50
Student Activity Fee	10.00	10.00
Library Fee	1.00	1.00

Non-Florida Students

Tuition	$100.00	$100.00
Registration Fee	37.50	37.50
Student Activity Fee	10.00	10.00
Library Fee	1.00	1.00

SPECIAL FEES. A fee of $2.50 is charged all students who do not complete their registration on the dates set by the College.

Students taking science courses will be charged a laboratory fee of $5.00 per semester for each science course.

Students who are required to repeat courses because of failure, or who wish to repeat them to raise a non-transferable grade, must secure the permission of the Registrar and pay a fee of $2.00.

A fee of $1.00 will be charged for each course dropped during a semester.

A transcript of credits will be furnished free to students desiring to attend another college, but a charge of $1.00 will be assessed for each additional transcript.

PAYMENT OF FEES. Tuition and fees must be paid at the beginning of each semester.

Fees for makeup examinations must be paid before the student is allowed to take the examination.

Transcripts beyond the first one, which is furnished free of charge, will not be sent until the $1.00 charge is paid.

DEFERRED PAYMENTS. By payment of a service fee of $5.00, charged because of extra accounting necessary, a student may, on registration day,

when necessary, arrange to make partial payment and pay the remainder in accordance with an agreed schedule.

REFUNDS. Students who withdraw within the first five days of any semester, not including days set aside solely for registration, will be reimbursed eighty percent of the tuition and fees.

PURPOSE OF STUDENT ACTIVITY FEE. A student activity fee, paid by each regular student at the beginning of each semester, is administered by the Executive Council of the Student Government and is used to defray expenses connected with maintaining the following activities: athletics, college paper, college annual, and such social activities as may be sponsored by the College.

The payment of this fee entitles the student to an activityy card by which he is admitted free to the games, programs, and social activities of the school.

Student Classifications

SOPHOMORE AND FRESHMAN. A student is considered a sophomore when he has completed twenty-eight semester hours of credit, regardless of the number of semesters he has been in attendance. When he has completed less than twenty-eight semester hours of credit, he is a freshman.

FLORIDA AND NON-FLORIDA. A student is considered a Florida student when his parents have maintained residence within the state of Florida for twelve consecutive months prior to his enrollment in the Junior College. Or, if the student is over twenty-one years of age, he himself must have maintained residence within the state of Florida for twelve consecutive months prior to his enrollment at the Junior College.

All students not able to qualify as Florida students are classified as non-Florida students.

REGULAR AND SPECIAL. A student is considered a regular student when he is carrying twelve or more semester hours of credit. When he is carrying less than twelve, he is classified as a special student.

Orientation

In order that freshmen and transfer students from other colleges may become acquainted with the standards, regulations, and facilities of Palm Beach Junior College before the actual opening of classes, an orientation period during registration week has been arranged to assist them.

During this period students become acquainted with the location of classrooms and the centers of college activity and are instructed in the values of a college education, the most desirable study habits, and the elements involved in choosing a career. In turn, the faculty become acquainted with the students through a series of placement tests and individual conferences.

All freshmen are required to participate in the orientation program.

Student Conduct

College students are considered to have reached the age of responsibility and discretion. Their conduct, both in and out of school, is expected to be dignified and honorable. Students must realize from the first that the responsibility for their success in college work rests largely upon themselves.

Government of the College is formulated and administered by the Administrative Committee consisting of the President, the Registrar, the Dean of Men, the Dean of Women, and one additional member of the faculty.

Each student, by the act of registering, obligates himself to obey all rules and regulations formulated by this committee.

Attendance

CLASS ATTENDANCE. A student is expected to attend all classes and laboratories for which he is registered. Absence involves a scholastic loss and necessarily a lower grade. When a student has been absent from any one class as many times as the number of hours the class meets each week, his name will be presented to the faculty for consideration, and he will appear before his dean for counseling.

WITHDRAWALS. A student who finds it necessary to withdraw from any course must secure from the Registrar's office a withdrawal card, have it properly filled in and signed, and pay a fee of $1.00. This procedure must be followed if the student expects to receive an honorable dismissal.

A student who withdraws from any class before the end of the first quarter of any semester will be marked "withdrawn" with no grade recorded. Students who withdraw from school or from any class after the first quarter of any semester, except upon recommendation of the Registrar, will be given a WP (withdrew passing) or WF (withdrew failing) by the instructor in each of the classes from which he withdraws.

ABSENCE FROM EXAMINATIONS. Absence from an examination will count as a failure unless it is for extreme necessity and a special examination is taken later. A fee of $3.00 will be charged for a special semester examination and a fee of $2.00 for a special announced-test given during the semester.

Grading

GRADING SYSTEM. The following grading system is used in Palm Beach Junior College:

A—Excellent	I—Incomplete
B—Good	F—Failure
C—Fair	WP—Withdrew passing
D—Poor but passing	WF—Withdrew failing

QUALITY POINTS. At the end of each semester quality points are assigned as follows: A, 4 quality points per credit hour; B, 3 quality points

per credit hour; C, 2 quality points per credit hour; D, 1 quality point per credit hour.

The scholastic standing of a student is defined as the ratio of his total number of quality points to his total number of credits.

GRADE REPORTS. Reports of grades are sent to parents or guardians of nonveterans at the end of each nine weeks. Grades of veterans are mailed to them.

DEAN'S LIST. The Dean's List is posted at the end of each semester. All regular students who have made an average of 3.0 or more (B or above) will have their names placed on the Dean's List.

Requirements for Graduation

The title of Associate in Arts is conferred on students who satisfactorily comply with the following requirements:

(1) The student must complete a total of not less than sixty-four semester hours of credit.

(2) At least fifteen semester hours of credit must be earned in residence, and the student must be in attendance during the semester in which the diploma is earned.

(3) A grade average of not less than 2.0 or C must be achieved. The change from 1.0 to 2.0 applies only to work completed after September 1956.

(4) At least fifteen of the required sixty-four semester hours must be taken in courses of sophomore rank numbered 200-299. Eight semester hours of Biology 101-102, Chemistry 101-102, or Physics 101-102 may be counted as 200 courses.

(5) Six semester hours in English 101-102 must be earned.

(6) Six semester hours of either Social Science 101-102 or Political Science 201-202 are also mandatory. This requirement will apply to freshmen of 1956 and thereafter.

(7) One year of health and one year of physical education must be completed by all students except veterans and adults who have reached their twenty-fifth birthday. Other students may be excused from physical education by medical certificate.

Changes

Any statement in this catalog is subject to change by the Administrative Committee of the College. Any question concerning the interpretation of any regulation in this catalog will be referred to the registrar, and his decision will be final.

COLLEGE LIFE

Student Body Organizations

STUDENT GOVERNMENT. The management of student activities is vested in the Executive Council of the Student Government which is composed of the four elective officers of the Student Government, the four elective officers of the Sophomore Class, the four elective officers of the Freshman Class, and three faculty members appointed by the President of the College.

CO-ED CLUB. All young women registered in the College are automatically members of the Co-Ed Club, a service organization that acts on matters of special interest to the women students and that sponsors parties, teas, dances, and informal lectures on subjects of interest to the girls of today.

CIRCLE K CLUB. The West Palm Beach Kiwanis Club sponsors the Circle K Club of the Junior College, a service organization composed of all young men of the college interested in serving not only the college but also the community. Objects of the Club are to emphasize the advantages of the American way of life, to provide educational opportunities for worthy young men, to encourage participation in group activities, to promote good fellowship and high scholarship, to develop aggressive citizenship and the spirit of service for improvement of all human relationship, and to afford useful training in the social graces and personality development.

Honorary Organizations

PHI THETA KAPPA. Delta Omicron Chapter of Phi Theta Kappa, a national arts and science honor society for junior colleges, was instituted in 1943. The object of the society is to promote scholarship, to develop character, and to cultivate fellowship among the students. Members are chosen from the upper scholastic ten percent of the student body and must be of good moral character and possess recognized qualities of citizenship. Members must maintain at least a "B" average. This society offers rich social and cultural experiences.

PHI RHO PI. Florida Alpha Chapter of Phi Rho Pi, national honorary forensic society for junior colleges, was instituted in April 1953. The purpose of this society is to promote the interests of debate, oratory, extemporaneous speaking, radio and other speech activities in the junior colleges. Active membership is conferred only upon regular junior college students who are in good standing and who have represented the college in intercollegiate debate, oratory, extemporaneous speaking, dramatic reading, or similar forensic contests, or who have achieved distinction in public speaking.

Student Publications

The *Beachcomber*, the college paper, is published monthly as a project of the journalism club. Students working on the staff receive practical experience in the fields of reporting, editing, and advertising.

Staff positions on the *Galleon,* the college annual, are open to any member of the student body. Under the direction of a faculty advisor, the staff is selected from students who volunteer and are qualified to work on the annual. Upon completion of the staff, an editor and business manager are selected by the group.

Special Interest Groups

COLLEGE SINGERS. The College Singers take part in assembly programs and other college functions and also appear before other organizations. It is a combined activity and course for which one hour credit a semester is given.

DRAMATICS. All students who wish to do so have an opportunity of participating in dramatics. Several plays are given each year by Phi Rho Pi, speech honorary, and other organizations.

DEBATING. Practice in debating is open to all speech students who wish to participate. From those participating, two or more teams are selected to debate with other colleges. Debaters will also appear on local radio stations and before civic clubs.

PAN-AMERCIAN CLUB. The Pan-American Club is composed of students from the Spanish classes and is organized to promote the appreciation of Spanish literature among students of Spanish in the College.

RELIGIOUS GROUPS. The College endeavors to foster on the campus a religious atmosphere which functions in the everyday affairs of college life. Various religious organizations are formed from time to time by groups from the student body.

Social Clubs

Plam Beach Junior College has the following social organizations: Philo and Thi Del clubs for women, and Phi Da Di and Alpha Fidelphia Clubs for men. The Men's Inter-Club Council and the Women's Inter-Club Council, which are composed of representatives of the men's and women's social clubs respectively, not only coordinate the activities of the social clubs but also promote a harmonious social life on the campus.

Sports

All sports are offered at the college and full use is made of local recreational facilities. Leagues are formed among the students in touch football, basketball, softball and bowling. Individual sports such as golf, tennis, archery, waterskiing and skating are offered for which local facilities are used.

Assemblies

Assemblies are held frequently and are arranged to meet the requirements of speakers and entertainment groups appearing on the college programs.

Eligibility for Student Activities

Only regular students are eligible for voting or holding office in any student organization. Additional requirements for office-holding are a C average in the semester preceding the election (or in the case of freshmen or transfer students, a C average on the transcript) and the maintaining of a C average during the term of office.

Only regular students are eligible for active participation in such activities as dramatics, debating, intermural sports, and the publication of the college annual or paper. Such participants must have a C average during the preceding semester (or, in the case of freshmen or transfer students, a C average on the transcript).

Only regular students are eligible for membership in the social clubs, and they may not be initiated unless they have a C average during the quarter in which they have served their pledge.

SCHOLARSHIPS

Local Scholarships

A number of scholarships are offered by local organizations and individuals to properly qualified students. They are awarded on the basis of (1) the applicant's personal and professional worth and (2) the applicant's need. All are gift scholarships except the one offered by the Adult Education Committee of the West Palm Beach Woman's Club, which is half gift and half loan.

The award of a scholarship is made on the assumption of the student's carrying a normal load of studies through two consecutive semesters.

Information concerning scholarships listed below may be obtained from the Registrar.

Applications for all scholarships, except those awarded at graduation by the Business and Professional Women's Club, the Classroom Teachers Association, the Fraternal Order of Police Associates, the United Daughters of the Confederacy, and the Zonta Club of the Palm Beaches, should be addressed to the Scholarship Committee of Palm Beach Junior College.

J. Y. Arnold, Jr., Arnold Construction Company: Two scholarships of $100.00 each, awarded annually.

Charles L. Beard: One scholarship of $100.00 awarded annually.

Beta Theta Chapter, Beta Sigma Phi; West Palm Beach: One scholarship of $100.00 awarded annually.

Business and Professional Women's Club of Delray Beach: One $100.00 scholarship awarded annually to a girl graduate of Seacrest High School.

Palm Beach County Classroom Teachers Association, Henry A. Newell Scholarship in Education: One scholarship covering books and fees to to the amount of $125.00. Applicant must take one course in education. Application should be made to the President of the Association.

Education Committee of West Palm Beach Woman's Club: One scholarship, half gift and half loan, covering general fees (Approximately $97.00), awarded annually.

Fraternal Order of Police Associates of Lake Worth: One two-year scholarship awarded by this organization covering books and fees.

Mr. and Mrs. James E. Hollenbeck, Sr.: Two $100.00 scholarships. A student may continue to hold this scholarship for two years. In that event, the scholarships would be open only alternate years.

Jayceettes of Lake Worth: One $50.00 scholarship awarded for spring semester.

Jaycee Wives' Club of the Palm Beaches: Three $100.00 scholarships awarded annually.

Lions Club of the Palm Beaches: Two scholarships of $100.00 each, awarded annually, one of which is to a student who is preparing to teach.

H. C. Moores: One scholarship of $100.00 awarded annually.

National Secretaries Association: One $100.00 scholarship to girl majoring in business education.

Norman's: Two scholarships, one to a freshman girl and one to a sophomore girl, $100.00 each, awarded annually by Norman's, 306 Clematis Street, West Palm Beach.

Philo Club, Palm Beach Junior College: A one-semester scholarship awarded for the fall semester to a freshman girl.

M. E. Rinker, Rinker Materials Corporation: Five $100.00 scholarships awarded annually.

Soroptimist Club of Lake Worth, Lantana, Boynton: One $100.00 scholarship awarded annually.

United Daughters of the Confederacy, Thomas Benton Ellis Chapter, West Palm Beach: One $100.00 scholarship awarded annually. Qualifications for this scholarship include the following: 1. Certified proof of Confederate record of ancestor, with company and regiment in which he served. (This can be secured from the Adjutant General's Office, War Department, Washington, D. C.) 2. Must be endorsed by local chapter president. 3. Must make application upon official blank to be furnished by the chapter.

Charles H. Warwick, Jr.: One scholarship of $100 awarded annually.

Zonta Club, West Palm Beach: One $100.00 scholarship awarded annually in memory of Miss Anna Barber to a girl graduate of Palm Beach High School. Application should be made to Zonta Scholarship Committee, Box 2809, West Palm Beach.

State Scholarships

General Scholarships: In order to encourage students to prepare themselves for the teaching profession, the Florida Legislature has provided a number of scholarships of $400.00 each for students of Palm Beach County. The holder of a General Scholarship must attend an institution of higher learning in Florida approved by the State Board of Education. Palm Beach Junior College is one of the approved institutions.

Holders of these scholarships promise to teach in Florida at least one year for each year the scholarship is held and register for courses leading to a degree in education.

These scholarships are available to Palm Beach Junior College students and are granted on competitive examinations which are held in April and October of each year. Further information may be secured from the State Department of Education or the County Superintendent of Public Instruction.

Vocational Rehabilitation Scholarships

The Rehabilitation Section of the State Department of Education provides limited assistance to persons who are physically handicapped. Requirements for eligibility for this assistance are as follows: The applicant must have a permanent major physical disability, must be sixteen years old or over, must have a good scholastic record, and must take courses that will prepare him for some vocation at which he can earn a living. Applications for this assistance should be made prior to July 1 for the following year. Students who wish to apply should write to the Supervisor of Vocational Education, State Department of Education, Tallahassee, Florida.

CURRICULUM

Courses numbered 100 to 199 are first year courses.

Courses numbered 200 to 299 are second year courses.

Courses with numbers connected by a hyphen (as 101-2) are courses for which no credit is given unless both semesters are completed.

If each semester of a course is written up separately, credit is given for one semester without the completion of the other, unless prerequisites so require.

Accounting 101	3	sem.	hrs.
Accounting 102	3	"	"
Accounting 103	2	"	"
Accounting 201	3	"	"
Accounting 202	3	"	"
Advertising Illustration 101	3	"	"
Advertising Illustration 102	3	"	"
Art Appreciation 101	2	"	"
Art Appreciation 102	2	"	"
Art Laboratory 101	1	"	"
Art Laboratory 102	1	"	"
Art Laboratory 201	2	"	"
Art Laboratory 202	2	"	"
Bible 101	2	"	"
Bible 102	2	"	"
Biology 101-2	8	"	"
Biology 201-2	6	"	"
Biology 203	3	"	"
Biology 205	1	"	"
Business Communications 201	3	"	"
Business Law 201	3	"	"
Business Law 202	3	"	"
Chemistry 101-2	8	"	"
Chemistry 201	4	"	"
Chemistry 202	4	"	"
Design 101	3	"	"
Design 102	3	"	"
Economics 201-2	6	"	"
Education 101	3	"	"
Education 102	3	"	"
Engineering Drawing 101	2	"	"
Engineering Drawing 102	2	"	"
Engineering Drawing 201	2	"	"
Engineering Drawing 202	2	"	"
English 101-2	6	"	"
English 201-2	6	"	"
Geography 101	3	"	"
Health 101-2	No credit		

History 101-2	6	sem. hrs.
Home Economics 101	3	" "
Home Economics 102	3	" "
Home Economics 201	3	" "
Home Economics 202	3	" "
Interior Design 101	2	" "
Logic 105	3	" "
Mathematics 101	3	" "
Mathematics 102	3	" "
Mathematics 104	3	" "
Mathematics 106	3	" "
Mathematics 201	3	" "
Mathematics 202-3	6	" "
Music 101	2	" "
Music 105-6	8	" "
Music 107	1	" "
Music 108	1	" "
Music 207	1	" "
Music 208	1	" "
Office Practice 201	3	" "
Office Practice 202	3	" "
Physical Education 101-2	No credit	
Physical Education 201-2	"	"
Physical Science 100	3	sem. hrs.
Physics 101-2	8	" "
Political Science 201	3	" "
Political Science 202	3	" "
Psychology 201-2	6	" "
Pre-Clinical Nursing:		
Anatomy 103-N	4	" "
Chemistry 103-N	3	" "
Microbiology 103-N	3	" "
Nutrition 103-N	2	" "
Psychology 103-N	2	" "
Sociology 103-N	2	" "
Shorthand 101-2	6	" "
Shorthand 201	3	" "
Shorthand 202	3	" "
Social Science 101-2	6	" "
Spanish 101-2	6	" "
Spanish 201-2	6	" "
Speech 101	3	" "
Speech 102	3	" "
Surveying 201-2	10	" "
Typewriting 101	2	" "
Typewriting 102	2	" "
Typewriting 201	2	" "
Typewriting 202	2	" "

CURRICULA

Curricula Leading to Title Associate In Arts

The following curricula are SUGGESTED only. They presume the completion of certain prerequisites in high school, and are outlined to meet the lower division requirements at most colleges and universities. A student who expects to transfer to a senior college should consult the announcement of courses of that college to determine what courses are required. Courses of study approved by various accredited senior colleges are on file in the Registrar's office for use by students who expect to transfer to those colleges.

All students who graduate from Palm Beach Junior College are required to complete the following courses: English 101-2, Social Science 101-2 or Political Science 201-2, Health 101-2 and Physical Education 101-2. (See exceptions for Health and Physical Education requirements on page 17).

General Curriculum

FIRST YEAR

First Semester	Sem. Hrs. Credit	Second Semester	Sem. Hrs. Credit
English 101	3	English 102	3
Social Science 101 or History 101	3	Social Science 102 or History 102	3
Physical Science 101 or Biological Science 101	4	Physical Science 102 or Biological Science 102	4
Physical Education 101	0	Physical Education 102	0
Health 101	0	Health 102	0
Electives	6	Electives	6
	16		16

SECOND YEAR

First Semester	Sem. Hrs. Credit	Second Semester	Sem. Hrs. Credit
English 201 or Foreign Language	3	English 202 or Foreign Language	3
Social Science	3	Social Science	3
Biological Science or Physical Science	4	Biological Science or Physical Science	4
Electives	6	Electives	6
	16		16

General Business

FIRST YEAR

First Semester	Sem. Hrs. Credit	Second Semester	Sem. Hrs. Credit
English 101	3	English 102	3
Social Science 101 or History 101	3	Social Science 102 or History 102	3
Accounting 101	3	Accounting 102	3
Biological or Physical Science 101	4	Biological or Physical Science 102	4
Typewriting 101	2	Typewriting 102	2
Health 101	0	Health 102	0
Physical Education 101	0	Physical Education 102	0
Elective	1	Elective	1
	16		16

SECOND YEAR

First Semester	Sem. Hrs. Credit	Second Semester	Sem. Hrs. Credit
Accounting 201	3	Accounting 202	3
Economics 201	3	Economics 202	3
Business Law 201	3	Business Law 202	3
Electives	7	Electives	7
	16		16

Pre-Law

FIRST YEAR

First Semester	Sem. Hrs. Credit	Second Semester	Sem. Hrs. Credit
English 101	3	English 102	3
Foreign Language	3	Foreign Language	3
Mathematics 101 or Science 101	3 or 4	Mathematics 102 or Science 102	3 or 4
Social Science 101 or History 101	3	Social Science 102 or History 102	3
Speech 101	3	Speech 102	3
Health 101	0	Health 102	0
Physical Education 101	0	Physical Education 102	0
Elective	1	Elective	1
	16 or 17		16 or 17

SECOND YEAR

First Semester	Sem. Hrs. Credit	Second Semester	Sem. Hrs. Credit
English 201	3	English 202	3
Business Law 201	3	Business Law 202	3
Economics 201 or Psychology 201	3	Economics 202 or Psychology 202	3
Foreign Language*	3	Foreign Language*	3
Political Science 201	3	Political Science 202	3
Electives	2	Electives	2
	17		17

Pre-Engineering

FIRST YEAR

First Semester	Sem. Hrs. Credit	Second Semester	Sem. Hrs. Credit
English 101	3	English 102	3
Social Science 101 or History 101	3	Social Science 102 or History 102	3
Mathematics 101	3	Mathematics 102	3
Engineering Drawing 101	2	Engineering Drawing 102	2
Chemistry 101	4	Chemistry 102	4
Health 101	0	Health 102	0
Physical Education 101	0	Physical Education 102	0
Elective	1	Elective	1
	16		16

SECOND YEAR

First Semester	Sem. Hrs. Credit	Second Semester	Sem. Hrs. Credit
Physics 101	4	Physics 102	4
Mathematics 201	3	Mathematics 203	3
Mathematics 202	3	Engineering Drawing 202	2
Engineering Drawing 201	2	Electives	8
Electives	5		
	17		17

Pre-Teaching

FIRST YEAR

First Semester	Sem. Hrs. Credit	Second Semester	Sem. Hrs. Credit
English 101	3	English 102	3
Education 101	3	Education 102	3
Social Science 101 or History 101	3	Social Science 102 or History 102	3
Foreign Language	3	Foreign Language	3
Biological Science 101 or Physical Science 101	4	Biological Science 102 or Physical Science 102	4
Health 101	0	Health 102	0
Physical Education 101	0	Physical Education 102	0
	16		16

SECOND YEAR

First Semester	Sem. Hrs. Credit	Second Semester	Sem. Hrs. Credit
Social Science	3	Social Science	3
Foreign Language*	3	Foreign Language*	3
Psychology 201	3	Psychology 202	3
Physical Science 101 or Biological Science 101	4	Physical Science 102 or Biological Science 102	4
Electives	3	Electives	3
	16		16

* Unless two years of high school and one year of college work have been completed in one language.

Pre-Home Economics

FIRST YEAR

First Semester	Sem. Hrs. Credit	Second Semester	Sem. Hrs. Credit
English 101	3	English 102	3
Biological Science 101	4	Biological Science 102	4
Social Science 101 or History 101	3	Social Science 102 or History 102	3
Home Economics 101	3	Home Economics 102	3
Health 101	0	Health 102	0
Physical Education	0	Physical Education 102	0
Electives	3	Electives	3
	16		16

SECOND YEAR

First Semester	Sem. Hrs. Credit	Second Semester	Sem. Hrs. Credit
Chemistry 101	4	Chemistry 102	4
Social Science	3	Social Science	3
Psychology 201	3	Psychology 202	3
Home Economics 201	3	Home Economics 202	3
Electives	3	Electives	3
	16		16

Pre-Med and Pre-Medical Technology

FIRST YEAR

First Semester	Sem. Hrs. Credit	Second Semester	Sem. Hrs. Credit
English 101	3	English 102	3
Biology 101	4	Biology 102	4
Chemistry 101	4	Chemistry 102	4
Mathematics 101	3	Mathematics 102	3
Health 101	0	Health 102	0
Physical Education 101	0	Physical Education 102	0
Electives	2	Electives	2
	16		16

SECOND YEAR

First Semester	Sem. Hrs. Credit	Second Semester	Sem. Hrs. Credit
Biology 201	3	Biology 202	3
Psychology 201	3	Psychology 202	3
Physics 101	4	Physics 102	4
Social Science 101 or History 101	3	Social Science 102 or History 102	3
Electives	4	Electives	4
	17		17

Pre-Optometry

FIRST YEAR

First Semester	Sem. Hrs. Credit	Second Semester	Sem. Hrs. Credit
English 101	3	English 102	3
Biology 101	4	Biology 102	4
Mathematics 101	3	Mathematics 102	3
Social Science 101	3	Social Science 102	3
Health 101	0	Health 102	0
Physical Education 101	0	Physical Education 102	0
Electives	3	Electives	3
	16		16

SECOND YEAR

First Semester	Sem. Hrs. Credit	Second Semester	Sem. Hrs. Credit
Chemistry 101	4	Chemistry 102	4
Physics 101	4	Physics 102	4
Psychology 201	3	Psychology 202	3
Electives	5	Electives	5
	16		16

Pre-Nursing

FIRST YEAR

First Semester	Sem. Hrs. Credit	Second Semester	Sem. Hrs. Credit
English 101	3	English 102	3
Biology 101	4	Biology 102	4
Chemistry 101	4	Chemistry 102	4
Social Science 101 or History 101	3	Social Science 102 or History 102	3
Health 101	0	Health 102	0
Physical Education 101	0	Physical Education 102	0
Electives	2	Electives	2
	16		16

SECOND YEAR

First Semester	Sem. Hrs. Credit	Second Semester	Sem. Hrs. Credit
Biology 201	3	Biology 202	3
Chemistry 201	4	Biology 203	3
Home Economics 101	3	Chemistry 202	4
Psychology 201	3	Psychology 202	3
Electives	3	Home Economics 202	3
	16	Electives	3
			16

Secretarial

FIRST YEAR

First Semester	Sem. Hrs. Credit	Second Semester	Sem. Hrs. Credit
English 101	3	English 102	3
Social Science 101 or History 101	3	Social Science 102 or History 102	3
Shorthand 101†	3	Shorthand 102‡	3
Typewriting 101†	2	Typewriting 102‡	2
Accounting 101	3	Accounting 102	3
Health 101	0	Health 102	0
Physical Education 101	0	Physical Education 102	0
Electives	2	Electives	2
	16		16

SECOND YEAR

First Semester	Sem. Hrs. Credit	Second Semester	Sem. Hrs. Credit
Office Practice 201	3	Office Practice 202	3
Shorthand 201	3	Shorthand 202	3
Economics 201	3	Economics 202	3
Business Law 201	3	Business Law 202	3
Typewriting 201	2	Typewriting 202	2
Electives	2	Electives	2
	16		16

Pre-Laboratory Technician

FIRST YEAR

First Semester	Sem. Hrs. Credit	Second Semester	Sem. Hrs. Credit
English 101	3	English 102	3
Biology 101	4	Biology 102	4
Chemistry 101	4	Chemistry 102	4
Social Science 101	3	Social Science 102	3
Health 101	0	Health 101	0
Physical Education 101	0	Physical Education 102	0
Electives	2	Electives	2
	16		16

SECOND YEAR

First Semester	Sem. Hrs. Credit	Second Semester	Sem. Hrs. Credit
Biology 201	3	Biology 202	3
Chemistry 201	4	Chemistry 202	4
Electives	9	Biology 203	3
	16	Electives	6
			16

† Unless one year has been completed in high school.
‡ Unless two years has been completed in high school.

COURSES OF INSTRUCTION

ART

Advertising Illustration 101. A basic course in drawing offered for the development of professional competence through studio participation, lectures and a program of assigned work. Major emphasis is on the drawing of the head and figure from models. Nature drawing includes plants, birds and animals. Students are encouraged to add imagination to knowledge in the expression of ideas and the development of individual styles in illustration. Composition is studied in line and value. Pencil, brush, charcoal, pen, wash and sculptural techniques are used. The course is essential to art majors and is open to any student interested in portrait, cartooning or figure drawing for personal enjoyment. Credit: 3 semester hours.

Advertising Illustration 102. A continuation of Illustration 101. Studio participation, sketching out of doors, lectures and a definite program of assigned work. Emphasis is on the representation of objects, buildings, and scenery. Linear and aerial perspective are studied. Styles include both realistic and design approaches used in modern illustration. Composition is given increasing emphasis. Techniques include pencil rendering, charcoal and pastel shading, pen and brush drawing, and the painting techniques of water color, gouache and oils. This course is recommended for architectural majors and is essential to the art major as well as the amateur interested in drawing and painting. Credit: 3 semester hours.

Art Appreciation 101. A survey course in the visual arts. The aims are several: the cultural, to develop an understanding of art as a fundamental expression of man; the practical, to develop artistic judgment for use in daily living; and the creative, to provide inspiration for the practicing artist. The first semester begins with the study of art today, in painting, sculpture, architecture, industrial design, and the home, which becomes a basis for comparative judgment with all other art. It is followed by the development of art from prehistoric times to the Christian era, including Egyptian, Greek, Roman, the Near and Far East, and the early Americas. No previous knowledge of art is expected of students. Taught through reading, lectures, slide projections, discussion, and field trips. Serves as credit in the Humanities. Credit: 2 semester hours.

Art Appreciation 102. A continuation of Art Appreciation 101. The study of visual art begins with the Christian era in Europe and concludes with the arts of the 19th century which precede the Modern. Included are: Early Christian and Byzantine, Muhammadan, Persian, Far Eastern from the 10th century to date, Middle American, Inca and North American Indian to date, Romanesque and Gothic religious arts, the Renaissance in Italy, Flanders, Germany, Spain, Holland, England, France, Russia and the Americas, and 19th century art in England, France, the

(E) Courses offered in Evening Division.

United States and Latin America. These arts are studied in relation to the art of today. Serves as credit in the Humanities. Credit: 2 semester hours.

Art Laboratory 101. An opportunity for the student to work at various processes such as drawing, painting, modeling and sculpture. Open to any student desiring to explore the visual arts through participation, and recommended for students in Art Appreciation. For beginners, the emphasis will be on creative expression, rather than technical proficiency. Two hours of studio participation per week. Credit: 1 semester hour.

Art Laboratory 102. A continuation of Art Laboratory 101. Two hours of studio participation per week. Credit: 1 semester hour.

Art Laboratory 201. (Prerequisite: Art Laboratory 101, Design 101 or Advertising Illustration 101.) An opportunity for advanced students to concentrate on individual problems in one or more areas of drawing, painting, sculpture and design. Four hours of studio participation per week. Credit: 2 semester hours.

Art Laboratory 202. (Prerequisite: Art Laboratory 101, Design 101 or Advertising Illustration 101). Four hours of studio participation per week. Credit: 2 semester hours.

Design 101. Design Fundamentals. The elements of design—line, value, color, form, texture, and space—are studied in principle and practice in two and three dimensional relationships, beginning with free experiment and developing into practical problems in decorative or advertising design. The principles of lettering are studied in the practice of several alphabets. This course is essential for the art major. It is of value to students interested in architecture, home economics and merchandising as well as of general usefulness in solving many problems of daily living. Lecture and laboratory. Credit: 3 semester hours.

Design 102. Advertising Design. (Prerequisite: Design 101 or the equivalent.) A concentrated course dealing with the development of advertising material for reproduction, as well as the direct production of posters and lettering. Layout, typography, reproductive processes, uses of photography and art work, displays, and the specialized techniques of the silk screen and air brush are included. Able students may acquire professional techniques leading to employment. Practice is accompanied by critical analysis of present day advertising to develop standards of quality and an awareness of current styles. Credit: 3 semester hours.

Interior Design 101. A practical course dealing primarily with the planning of the home or professional surroundings. Principles of design and color are studied in class participation. Scale drawings are made of floor plans. Research provides knowledge of historic and modern styles of interior structure and furnishings. The aims are to provide knowledge and skills and to develop judgment and imagination needed in creating beautiful, functional and individual homes and offices for contemporary living. Taught through creative reading, lectures, discussion, creative experi-

ments, and field trips. Open to men and women for the development of personal competence and as an introduction to the problems of professional decorating for the major in that field. Credit: 2 semester hours.

BUSINESS

Accounting 101. (E) Accounting Principles. A basic study of accounting and business practice. The course includes the study of business papers and recording procedure, and covers the use of journals, controlling accounts, and general and subsidiary ledgers. It stresses the adjustments at the close of the fiscal period, and the form and preparation of financial statements, and provides an introduction to the use of valuation accounts. A single-proprietorship set of books is kept as a part of the course. Credit: 3 semester hours.

Accounting 102. (E) (Prerequisite: Accounting 101 or equivalent*). A continuation of Accounting 101. A study of accounting procedures as applied to the partnership and the corporation. Topics considered include taxation, formation and dissolution of partnerships, organization of the corporation, departmental and manufacturing accounting, and the interpretation of financial statements. A partnership and corporation practice set of books is used. Credit: 3 semester hours.

Accounting 103. Income Tax Procedure. A study of the procedures involved in Federal Income Tax Accounting. The course stresses the computation of taxable income and the preparation of the returns of individuals, although problems relating to the preparation of returns of corporations are also included. The class is not limited to students of business, but may be taken as a personal-use course by other students of the college. Credit: 2 semester hours.

Accounting 201. (Prerequisite: Accounting 102.) Accounting for assets, liabilities, ownership, income and expenses. The course emphasizes general principles of accounting, books of record, preparation and analysis of financial statements, problems of valuation, accounting for liabilities, and a study of the corporation with accounting for stock issues, surplus, and reserves. Credit: 3 semester hours.

Accounting 202. Prerequisite: Accounting 201.) Cost Accounting. A course covering the general nature of cost accounting, and including accounting for material cost with perpetual inventories, for labor costs, and for manufacturing expenses. A practice set is used. Credit: 3 semester hours.

Business Communications 201. (Prerequisite: English 101-2.) Instruction and practice in giving short oral reports, dictating and writing the most generally used business letters, and planning and executing short written reports, in accordance with the standards of business usage. The

* One year of high school bookkeeping is acceptable in satisfaction of the prerequisite.

student is introduced to business and professional publications, corporation and municipal reports, and other media of communication. Credit: 3 semester hours.

Business Law. This course is designed for students who expect to study law or business administration or expect to enter the business world in the field of real estate, insurance and secretarial work and for those who desire a knowledge of their legal rights and obligations. The topics will be presented in a style which will be simple, direct and free from legal technicalities as much as possible so that the average student will be able to comprehend the subject matter.

Business Law 201. (E) A general introduction to law, a discussion of courts and legal procedure, law and society, definitions, classifications, systems of law based on the supreme law of the land as well as the branches of the laws; common law, ecclesiastical law, mercantile law, admiralty law, equity or chancery law and statutory law, will be included. A brief review of the tribunals for administering justice will be given as well as discussion of actions, such as ex delicto and ex contractu, which consists of writs of debt, covenant, assumpsit and detinue and other actions. Topics covering contracts, principal and agent, employer and employee, negotiable instruments, principal and surety and insurer and insured will be covered. Credit: 3 semester hours.

Business Law 202. (E) (Prerequisite· Business Law 201.) The discussion will cover bailor and bailee, carriers and shippers of passengers, vendor and vendee, relation of partnership, corporation and stockholders, real and personal property, deed of conveyance, mortgagor and mortgagee, landlord and tenant, torts, business crimes and bankruptcy and creditors. Credit: 3 semester hours.

Office Practice 201. (Prerequisite: Typewriting 101 or its equivalent.) Designed to give the student such general office training as will enhance his opportunities for employment in the field of general clerical or secretarial work. Sufficient practice is provided to develop usable skills in at least four of the following major units of training. (1) Filing, with emphasis on alphabetic filing; (2) business machines, rapid addition, multiplication and subtraction; (3) mimeographing; (4) mimeoscope work; (5) spirit duplicating. Credit: 3 semester hours.

Office Practice 202. (Prerequisite: Typewriting 101 or its equivalent.) This course includes: (1) Secretarial training in general office procedure with clerical typing; (2) information for securing employment—actual letters of application will be written to be mailed, local application forms studied and filled in, data sheets prepared, interviews practiced and follow-up letters written; (3) transcription from direct dictation to typewriter, transcription from shorthand for those who take shorthand, transcription from dictaphone. Dictaphone certification is available to those who pass the dictaphone transcription test of 125 usable lines of transcription in one hour; (4) actual office practice in the college offices for each trainee in Office Practice 202. Credit: 3 semester hours.

Shorthand 101-2. The object of this course is to prepare students for the business world. For that reason, desirable personal traits and correct habits of work are stressed. Proficiency in English composition and satisfactory progress in typewriting are essential for the shorthand student.

SHORTHAND 101. (Prerequisite: One year of high school typewriting unless Typewriting 101 or 102 is scheduled concurrently with Shorthand 101.) The first semester is devoted to the fundamental principles of writing Gregg Shorthand. A dictation speed of 50, 60, or 70 words a minute on one and three-minute dictation tests with 95% accuracy in transcription is required. This course demands study and practice outside of class. Credit: 3 semester hours.

SHORTHAND 102. (Prerequisites: Shorthand 101 and one year of high school typewriting or Typewriting 101.) This course requires an equal amount of practice outside of class. A speed of 80 words a minute is developed on three-minute tests with 95% accuracy in transcription. One period a week is devoted to transcription. Credit: 3 semester hours.

Shorthand 201. (Prerequisites: Typewriting 101 and 102 and Shorthand 101 and 102.) This course continues the preparation of the student for stenographic work. A shorthand speed is developed through dictation from practiced copy, from Gregg shorthand dictated records and from a taperecorder. A shorthand speed of 100 to 120 words a minute on three-minute Gregg Dictation and transcription tests is required. Credit: 3 semester hours.

Shorthand 202. (Prerequisite: Typewriting 201; Corequisite Typewriting 202.) This course is a high-speed shorthand course designed to qualify the student for stenographic positions demanding an expert. Shorthand dictation starts at 100 to 120 words a minute and a skill is developed up to 140 words a minute. Gregg Simplified high-speed short cuts will be mastered with some court-reporting technique acquired. Credit: 3 semester hours.

Typewriting 101. Personal Typewriting. (No credit is given for the first semester's work to those students having one year's credit for typewriting in high school.) This may serve as a terminal course in personal typewriting for those who do not intend to use the skill vocationally. Facility in the use of the keyboard by means of the touch system and the development of the correct techniques that will result in both speed and accuracy are the first objectives of the course. In addition, the work includes the following: proper erasing, use of carbon paper, typing of personal letters and envelopes and of simple business letters and envelopes, typing of stencils, tabulation, outlines, themes, programs, poems, manuscripts and quoted material, footnotes, and the bibliography for term papers. A minimum speed of thirty correct words per minute for five minutes shall be attained by the end of the semester. Credit: 2 semester hours.

Typewriting 102. Secretarial Typewriting. (Prerequisite: Typewriting 101 or one year of high school typewriting.) A continuation of Typewriting 101, but it is planned particularly for the secretarial student who wishes to use the skill vocationally. The work includes the following: business letters of varying form and arrangement, tabulation, telegrams, letters of confirmation, index cards, mailing lists, addresses and salutations on circular letters, and various forms of legal papers. Timed writings are given on straight-copy material and letter production. A minimum speed of forty-five correct words per minute for ten minutes shall be attained by the end of the semester. Credit: 2 semester hours.

Typewriting 201. Advanced Typewriting. (Prerequisite: Typewriting 101 and Typewriting 102 or the equivalent.) This semester of work is devoted to the reconstruction and improvement of the typing skills developed in Typewriting 101 and Typewriting 102. Credit: 2 semester hours.

Typewriting 202. Transcription. (Prerequisites: Typewriting 101 and 102 and Shorthand 101 and 102.) (Open only to those students enrolled concurrently in Shorthand 202.) This semester of work is devoted to the development of transcription skill, which is a combination of such factors as typing ability; shorthand reading ability; knowledge of spelling, hyphenation, punctuation, grammar, and words; ability to use transcription materials properly; and ability to correct errors. Transcription skill is developed in easy stages, and the material used gradually increases in difficulty. Credit: 2 semester hours.

EDUCATION

Education 101. Introduction to Education. A study of fundamental principles in education, historical view, aims and methods of education, the curriculum, the pupil population, the educative process, education as a profession. A resume of the educational philosophy of public school systems with special emphasis on the schools of Florida. Credit: 3 semester hours.

Education 102. Educational Psychology. Physical heredity and behavior; social heredity; the learning process; the teaching of language, mathematics, fine arts, natural and social sciences; a study of personality; the phychological solutions of educational problems. Credit: 3 semester hours

ENGINEERING

Engineering Drawing 101. Freehand lettering, use of intsruments and applied geometry; orthoprojections, sections and conventions, dimensioning, screwthreads and fastenings, technical sketching. Credit: 2 semester hours.

Engineering Drawing 102. Descriptive Geometry. (Prerequisite: Engineering Drawing 101.) Multiview engineering drawing, auxiliary views, points and lines, plane surfaces, revolutions and polyhedrons and single curved surfaces. Credit: 2 semester hours.

Engineering Drawing 201. Advanced Engineering Drawing. (Prerequisite: Engineering Drawing 101-2.) Auxiliary views and revolution, pictorial drawing, working and detail drawings, development of intersections and surfaces, charts and graphs. Credit: 2 semester hours.

Engineering Drawing 202. Mechanism and Kinematics. (Prerequisite: Engineering Drawing 201 and Mathematics 102.) This course gives the student a working knowledge of the nature of machine motions, and how to analyze the motion of a given machine; to so proportion and arrange the parts of a machine to give a desired motion. This includes the study of linkage, cams, belts and chains, gear trains and other means of transmitting motion from the driving to the driven member. Credit: 2 semester hours.

Surveying 201-2. Principles of Surveying and Mapping. This course provides a comprehensive knowledge of principles involved in practical surveying and should be invaluable for students interested in construction surveying, land surveying or civil engineering.

SURVEYING 201. (Prerequisite: Engineering Drawing and Technical Math.) The Construction, use, care, and adjustment of the various surveying instruments and accessories are explained in detail so that the student will have a complete theoretical knowledge which will facilitate later application in actual field work. Care has been exercised to bring the involved principles within the range of the problems met in practical surveying. The examples include a complete survey with a transit and tape as well as a complete compass survey. The mathematical computations necessary in surveying are covered methodically and provide a practical method of keeping field notes for later use. Subject matter: chain surveying, leveling, compass surveying, transit surveying, office work in angular surveying, circular and parabolic curves, stadia and plane table surveying, and topographic surveying. Credit: 5 semester hours.

SURVEYING 202. (Prerequisite: Surveying 201.) Continuation of first semester subject matter; also includes mapping, hydrographic surveying, determination of true meridian, U. S. land surveys, elements of photogrammetry, fundamentals of law for surveyors, geodetic surveying. Credit: 5 semester hours.

ENGLISH

English 101-2. A course designed to provide the student with knowledge of the principles of correct and effective expression; with abundant practice in the various types of composition, both oral and written; and with skill in comprehension of the printed page. Placement tests are given to all freshmen before the opening of school; and individual weaknesses in such fundamentals as grammar, spelling, and sentence structure are corrected.

ENGLISH 101. (E) Includes instruction and practice in the use of the library and in the analysis of expository writing. Special emphasis is given to sentence structure, to the paragraph, and to the composition as a unit. Credit: 3 semester hours.

ENGLISH 102. (E) (Prerequisite: English 101.) This course is concerned with a study of the various literary forms (including the short story, the novel, the drama, and poetry) as a preparation for creative writing. Factual writing is brought to a climax in the preparation of a long research paper. Special emphasis is given to punctuation and to the choice and use of words. Credit: 3 semester hours.

English 201-2. English Literature. (Prerequisite: English 101-2.) A survey of the development of English literature from Beowulf to 1900 designed to give any student a broad knowledge of the subject. Selected classics are presented through reading, lecture, and discussion. Emphasis is placed not only on the specific classic and the personality and art of its author, but also on the various types of literature, on the general literary characteristics of the periods, and on the growth of literary interpretation and appreciation. Collateral reading is required.

ENGLISH 201. (E) From Beowulf to Wordsworth. Credit: 3 semester hours.

ENGLISH 202 (E) From Wordsworth to 1900. Credit: 3 semester hours.

Speech 101. (E) Fundamentals of Speech. A course designed to give the student the fundamental principles necessary to the development of an acceptable speaking voice and an effective informal conversational style. Emphasis is placed upon adjustments, voice, articulation, pronounciation, listening, the skills of oral reading, and the skills of informative speaking. Credit: 3 semester hours.

Speech 102. (E) Public Speaking. A course designed to give the students practice in critically analyzing contemporary speeches and speakers and in the delivery of various types of public speeches. There is continued instruction in organization, phrasing, and diction. Special emphasis is placed upon purpose, audience, occasion. Credit: 3 semester hours.

HEALTH AND PHYSICAL EDUCATION

Health Education 101. Personal Hygiene. This course introduces the student to an understanding of the human body by the study of its structure (anatomy) which includes all the nine systems and how they function together as one unit; its functioning (physiology); and its disturbed or diseased condition.

Health Education 102. Group Hygiene. This course introduces to the student the study of the problems of community living which include the emotions and intellect, inheritance, the actions and customs of groups, the environmental factors (both natural and man-made) which influence health, and the efforts made by communities to improve health.

Physical Education 101. (Men) Fundamentals of seasonal sports activities such as touch football, basketball, volleyball, softball, weight training and archery and the opportunity to develop individual sports such

as bowling, tennis, swimming, and golf, with the ultimate objective of using these as a medium for the development of the physical and social characteristics of the individual. Modified programs are arranged for students who have medical certificates limiting their physical-education program.

Physical Education 102. (Men) A continuation of Physical Education 101.

Physical Education 101. (Women) A sports program providing opportunities (1) to become more efficient physically, (2) to cultivate socially desirable attitudes through team activities, (3) to develop skills in individual sports, and (4) to enjoy a broad recreational program.

Physical Education 102. (Women) A continuation of Physical Education 101.

Physical Education 201. (Men) The purpose of this course is twofold: first, to develop the individual skills in such sports as golf, tennis, water skiing, archery, bowling, roller skating, weight training, and handball, to such a degree that the student can play a fair game; second, to provide participation in team sports such as softball, baseball, basketball, vollyball, and touch football in various types of leagues and championships in order to serve the need of such activity for this age group.

Physical Education 202. (Men) A continuation of Physical Education 201.

Physical Education 201. (Women) The purpose of this course is to develop a high degree of efficiency in individual sports, such as golf, tennis, water skiing, archery, bowling, and roller-skating, and to provide opportunities for participation in team sports such as softball, basketball, and volleyball with intramural championship as a goal.

Physical Education 202. (Women) A continuation of Physical Education 201.

All freshman students, except veterans, and students who have reached their twenty-fifth birthday, are required to take physical education. However, it is recommended that all students take physical education to keep physically fit unless there is sufficient reason to be excused, such as illness or physical handicap.

HOME ECONOMICS

Home Economics 101. Elements of Nutrition. The relation of good nutrition to health. A survey of the factors influencing the ability of the individual and the family to secure and maintain good nutritional status. Credit: 3 smester hours.

Home Economics 102. Elements of Clothing Construction. Selection of fabrics and designs for specific individual needs; use of commercial patterns, development of basic construction skills. Credit: 3 semester hours.

Home Economics 201. Clothing Construction. Development of skills and their application. Selection and adaption of fabrics, patterns and garments to meet individual requirements. Credit: 3 semester hours.

Home Economics 202. Family Relationships in Modern Living. Problems of dating and courtship; problems encountered by newly married couples in determining family goals; planning the use of income; planning for children and for satisfying family life. Open to men and women. Credit: 3 semester hours.

MATHEMATICS

Mathematics 101. (E) College Algebra. (Prerequisite: One and one-half years of high school algebra and one year of plane geometry.) Quadratic equations, systems of equations, progressions, proportions, variations, mathematical induction and the binomial theorem, logarithmic and expotential equations, graphs, permutations and combinations, probability, determinants, and complex numbrs. Credit: 3 semester hours.

Mathematics 102. (E) Trigonometry. (Prerequisite: Mathematics 101 or the equivalent.) Solution of the right and oblique triangles; use of logarithms in solution; use of slide rule in solution; trigonometric identities and equations; use of radians and mils in measurement; inverse functions; spherical trigonometry (right spherical triangle). Credit: 3 semester hours.

Mathematics 104. Mathematics of Business. This course is designed to train the student in essential mathematics used in business. Mechanics of computation; averages; property taxes; wage payments and payroll deductions; simple interest and bank discounts; installment buying; problems in business ownership and in retailing; present value problems; annuities, insurance, mortgages and amortization. Credit: 3 semester hours.

Mathematics 106. Basic Mathematics for General Education. This course is designed for students who are not planning a career in mathematics or engineering. It provides basic education in the social and cultural value of mathematics that help to make an educated person. It covers the number system from earliest times, symbols and algebraic equations, the cartesian coordinate system, practical geometry and simple trigonometry, logarithms, functional relationships and graphs, simple and compound interest and annuities. Credit: 3 semster hours.

Mathematics 201. Analytic Geometry. (Prerequisite: Mathematics 101-2. Mathematics 102 may be a corequisite.) Functions and graphs; the line and linear functions; analysis of the circle, parabola, ellipse and hyperbola; transformation of coordinates; rational fractional functions; equations of higher order and transcendental functions; parametric and polar equations, curve tracing; planes and lines in solid analytic. Credit: 3 semester hours.

Mathematics 202-3. Calculus. (Prerequisite: Mathematics 101-2 and Mathematics 201 as a prerequisite or corequisite.)

MATHEMATICS 202. (E) Variables, functions and limits; increments and derivatives; differentiation and integration; maximum and minimum values of functions; applications to problems involving area, volume, time, velocity and acceleration. Credit: 3 semester hours.

MATHEMATICS 203. (E) (Prerequisite: Mathematics 202.) Differentiation and integration of transcendental functions and applications; applications to parametric equations, polar equations, and roots; curvature and circle of curvature; theorem of mean value and its applications. Formal integration by various devices and reduction formulas; centroids, fluid pressure, and other applications. Credit: 3 semester hours.

MODERN LANGUAGES

Spanish 101-2. Elementary Spanish. The object of this course is to develop an understanding of the fundamental principles of the language. Classes are conducted through vocabulary drill, reading and translation of easy prose selections, and practice in developing mastery of pronunciation.

SPANISH 101. (E) (Not open to students with one year of high school Spanish.) The first semester presents grammatical precepts regarding the phonetic principles of the language, verb formation and use, and Spanish sentence structure. Credit: 3 semester hours.

SPANISH 102. (E) (Prerequisite: Spanish 101 or the equivalent.) This is a continuation of Spanish 101 and is offered during the second semester. Emphasis is upon translation and the active use of the language through classroom conversation and discussions in primary Spanish. Credit: 3 semester hours.

Spanish 201-2. Intermediate Spanish. This course provides a review of the basic principles of grammar, increased emphasis upon the acquisition of an extensive vocabulary, and a study of Spanish idioms through diversified reading and conversational selections. In addition to consideration of modern Spanish and Latin American prose and poetry, occasional lectures on Latin American culture, customs, and traditions will be given.

SPANISH 201. (E) (Prerequisite: Spanish 101-2, or two years of high school Spanish, or the equivalent.) The first semester emphasizes vocabulary building from translation of contemporary Spanish novels. Credit: 3 semester hours.

SPANISH 202. (E) (Prerequisite: Spanish 201 or the equivalent.) This is the continuation of Spanish 201 and is offered during the second semester. Emphasis is upon conversational Spanish. Credit: 3 semester hours.

MUSIC

Music 101. Music Appreciation. A study through group listening and discussion of music, styles, forms, and composers. This course is designed to expand the student's understanding of music literature. Credit: 2 semester hours.

Music 105-6. Music Theory. The study of the melodic, harmonic, and rhymthmic elements of music through listening, reading, playing, singing, and writing.

MUSIC 105. The study of notation, intervals, scales, motifs, phrases, rhythms, melodies, chords and chord progressions, including all primary and secondary triads through the dominant seventh. Daily practice in sight-singing, melodic, harmonic, and rhythmic dictation, written assignments, and practice at the keyboard. Credit: 4 semester hours.

MUSIC 106. (Prerequisite: Music 105.) An extension of Music 105. Credit: 4 semester hours.

Music 107, 108, 207, 208. College Singers. The study and performance of standard compositions for mixed chorus. This group appears on campus and visits schools, churches, and civic and social organizations with concert programs.

MUSIC 107. Membership is open to all students who wish to sing. The repertoire includes a wide range of literature from folk songs to extended compositions in large forms. Public performances. Credit: 1 semester hour.

MUSIC 108. A continuation of Music 107. Credit: 1 semester hour.

MUSIC 207. A continuation of Music 108. Credit: 1 semester hour.

MUSIC 208. A continuation of Music 207. Credit: 1 semester hour.

SCIENCE

Biology 101-2. General Biology. An introductory course dealing with the development of the plant and animal kingdoms and the fundamental concepts of all life. The unifying influence of genetics and evolution in producing the various organisms is treated in some detail. The course is basic for all pre-medic students, for those wishing to continue in the biological field and for all wishing an essential course in general education.

BIOLOGY 101. During the first semester the subject matter includes the characteristic behavior and composition of living things, the development of the plant kingdom and introductory work in genetics. Credit: 4 semester hours.

BIOLOGY 102. (Prerequisite Biology 101.) The second semester considers the development of the animal kingdom with an attempt to explain how various organisms—including man—fit in their ecological niche. The laboratory work involves the study and dissection of key animals. Credit: 4 semester hours.

Biology 201-2. Comparative Vertebrate Anatomy. (Prerequisite: Biology 101-2.) A course dealing with the relationships of vertebrate animals, including man, from the standpoint of anatomy, embryology and paleontology. Emphasis is placed on the origin and evolutionary succession of the various groups. While this is primarily a laboratory course, the lecture period provides background and integrates the work.

BIOLOGY 201. Laboratory work on amphioxus, the lamprey ,and the dog-fish shark; lectures on paleontology and embryology of the chordates. Credit: 3 semester hours.

BIOLOGY 202. Laboratory work on necturus and the cat; lectures on paleontology, taxonomy and anatomy of the higher vertebrates. Credit: 3 semester hours.

Biology 203. Genetics. (Prerequisite: Biology 101.) A study of the effects of hereditary units in interplay with environment on the development and function of organisms, with emphasis placed on human inheritance. For all prospective teachers, social workers, medical students and those interested in this aspect of biology. Credit: 3 semester hours.

Biology 205. Genetics Laboratory. (Prerequisite or corequisite: Biology 203.) A laboratory course to accompany the lecture course in Genetics. The work will consist of experimental determination of the various genetic ratios mainly by the culture and breeding of fruit flies. The student is expected to work with a minimum of supervision and present written reports of his results with suitable explanation and correlations. Credit: 1 semester hour.

Chemistry 101-2. General Inorganic Chemistry. A course designed to provide students with the basic fundamentals of general chemistry. Emphasis is placed upon the fundamental laws of the subject and upon discussion of the modern theories involved in general chemistry.

CHEMISTRY 101. Considerable time is spent on chemical calculations, involving the gas laws, tetration, electrolytes and non-electrolytes, percentage composition, derivation of formulas, neoss action and chemical equilibrium. Individual laboratory work is required. Credit: 4 semester hours.

CHEMISTRY 102. Devoted largely to the study of metallic elements and their compounds. For more advanced students, a systematic scheme for qualified analysis is developed and applied in the laboratory. Credit: 4 semester hours.

Chemistry 201. Qualitative Analysis. (Prerequisite: Chemistry 101-2 and Mathematics 101.) Lectures will deal with the fundamental principles of qualitative analysis, such as: ionization, equilibrium, solubility products, complex ion formation, and oxidation-reduction. The laboratory work will include the detection of the more important cations and anions and the analysis of unknown samples. The semimicro technique is used. Credit: 4 semester hours.

Chemistry 202. Organic. (Prerequisite: Chemistry 101-2.) This course treats the aliphatic hydrocarbons and their derivatives. Emphasis is placed on the importance of the understanding of the fundamentals of nomenclature. The Wertz reaction is given as an aid in right thinking in structure, reactions, and by-productions of reaction. Some time is spent on the Grignard reagent because many condensation reactions must be omitted, and this reagent is very versatile. The knowledge of the carbon

compounds which the student acquires will facilitate his progress in the study of biology, medicine, dentistry, and other sciences, whereas the theoretical explanation of chemical processes will increase his ability to interpret the complex processes which he encounters in such fields. The laboratory work includes techniques in the preparation and purification of organic compounds. Credit: 4 semester hours.

Physical Science 100. Survey of Physical Science. A general survey of the physical sciences with lectures and demonstrations. Treatment of topics throughout the course is from a practical rather than a technical viewpoint. This course is recommended to students specializing in business administration, law, or general education. Credit: 3 semester hours.

Physics 101-2. General Physics. (Prerequisite: 1½ years of high school algebra and 1 year of plane geometry.) A study of the fundamental concepts and laws of physics, with their application to technology; the nature of measurement and experimental verification; and the application of mathematical analysis to physical relationships.

PHYSICS 101. Mechanics and Heat. Units and theory of measurement; force, work, energy, and power, elasticity, hydrostatics. Calorimetry; change of state; first and second law of thermodynamics; kinetic theory of gases. Credit: 4 semester hours.

PHYSICS 102. Magnetism, Electricity, Sound, Light. Magneto-statics; electromagnetic induction; Ohm's, Kirchhoff's, Joule's laws, bridge, potentiometer, galvanometers; alternating current theory and instruments. Waves in solids, liquids, and gases. Credit: 4 semester hours.

PHILOSOPHY

Logic 105. (E) The Art of Thinking. The principal objects of this course are (a) to help the student think with more accuracy, clarity and completeness, and (b) to help him apply this knowledge in analyzing the thinking of others as expressed in speech and print. This course treats both formal and material logic. It covers demonstrative, dialectical, rhetorical and poetic argumentation. Credit: 3 semester hours.

PSYCHOLOGY

Psychology 201-2. General Psychology. This is an introductory course in psychology, designed to provide an understanding of human behavior. required as a basic course for all psychology majors.

PSYCHOLOGY 201. (E) This course covers such topics as learning, memory, motivation, and emotions, as well as attempting to provide for an understanding of basic concepts. It includes a small amount of experimental work designed to illustrate the material covered in lectures and discussions. Credit: 3 semester hours.

PSYCHOLOGY 202. (E) (Prerequisite: Psychology 201.) Continuation of Psychology 201. A study of perception, including the various sense organs

in some detail, and of individual differences and personality. A number of aptitude tests and personallity inventories are used for the purpose of giving the student insight into his own abilities and characteristics. Credit: 3 semester hours.

Religion

Bible 101. The Old Testament. Introduction to the study of the Bible. The history, literature, geography and religion of Israel and surrounding peoples through the Exile and Restoration. Course material includes the English Bible in various translations, and instructor's notes. Credit: 2 semester hours.

Bible 102. The New Testament. Introduction to the study of the New Testament to include language, literature, and geography of the New Testament era, discovery of ancient manuscripts, history of modern translations, the period between the Testaments, a harmony of the Gospels, the life of Christ in the four Gospels, the history of the early church in the Acts and Epistles. Course materials will be the English Bible in various translations and instructor's notes. Credit: 2 semester hours.

SOCIAL SCIENCE

Economics 201-2. Principles of Economics. Basic course for majors in business subjects and in social sciences.

ECONOMICS 201. (E) Introduction to Economics. This course deals with the nature and scope of economics and aims to provide an understanding of the basic economic concepts. It includes topics such as problems of the consumer, the nature of production, price determination, and distribution. Credit: 3 semester hours.

ECONOMICS 202. (E) (Prerequisite: Economics 201.) This course is a continuation of Economics 201, and attempts to relate the principles of economics to problems of American economy. Topics covered are money and banking, government finance, international trade, industrial relations, and problems of monopoly. The course also includes a general discussion of alternate economic systems. Credit: 3 semester hours.

Geography 101. Physical and Economic Geography. A comprehensive course which includes the elements of physical and economic geography on a global basis. Includes an introductory study of the field of geography, the use of maps, man and his environment and the limiting effects of environmental factors, both physical and cultural. This study is supplemented by map work and regional studies which are designed to work out the geographic problems suggested by specific areas. Credit: 3 semester hours.

History 101-2. History of Western Civilization. A survey course tracing the main threads of development of European civilization from its roots in antiquity to the modern world.

HISTORY 101. (E) The first semester emphasizes the emergence of historic man out of prehistory, the chief characteristics and achievements of those major cultures which evolved around the Mediterranean Sea from Ancient Egypt and the Fertile Crescent through Greece, Rome, the Byzantine and Islamic Cultures into the Middle Ages. Credit: 3 semester hours.

HISTORY 102. (E) (Prerequisite: History 101.) The second semester is concerned primarily with those factors and movements which developed out of the Medieval World to produce what is termed Modern Western European Culture with its dynamic political, economic, social, religious, and intellectual characteristics, institutions, and problems in the modern world. Credit: 3 semester hours.

Political Science 201. (E) American National Government. This unit deals with the origin, nature, and development of the Constitution, and with the organization, powers and functioning of the Presidency, the national administrative agencies, Congress and the federal courts. Throughout the course an attempt is made to discuss these matters with reference to the political parties, pressure groups, economic blocs, sectional interests, bodies of political and social opinion, and other forces which influence the process of government. Credit: 3 semester hours.

Political Science 202. (E) American State and Local Government; Contemporary World Politics. This course considers the principal features of state and local government, such as: constitutions, taxation programs, law enforcement and administration of justice, problems of metropolitan areas, interstate relationships, government regulation and operation of public utilities, and public planning. This unit also consists of a general analysis of the problems and forces present in international relations today, with an examination of the factors underlying the difficulties caused by a rapidly changing world. Credit: 3 semester hours.

Social Science 101-2. American Institutions. This course is designed to give the student an over-view of the basic institutions of American culture and their development. It aims to develop in the student an understanding and an appreciation of his heritage.

SOCIAL SCIENCE 101. A study of the individual as a member of a social group, and a consideration of some of the more basic problems of group life, such as population problems. The course also includes a consideration of the function of institutions and a discussion of the American institutions of family, education, religion, recreation, and aesthetic institutions. Credit: 3 semester hours.

SOCIAL SCIENCE 102: (Prerequisite: Social Science 101.) Continuation of Social Science 101. This course provides for a study of American economic and political institutions—their development, their characteristics, and some of the problems created by their unequal rates of development. In connection with the study of political institutions, the course provides for a detailed study of the Constitution of the United States. Credit: 3 semester hours.

PRE-CLINICAL NURSING

Classes entering the Good Samaritan Hospital Training School are assigned to Palm Beach Junior College for one semester for the completion of required pre-clinical courses. Upon completion of their work they leave the campus and enter upon the clinical and professional phases of their training at the Hospital. Students interested in nurses training should consult the Director of Nurses at Good Samaritan Hospital, West Palm Beach, Florida.

Academic Courses

	Sem. Hrs. Credit
Anatomy 103-N	4
Chemistry 103-N	3
Microbiology 103-N	3
Nutrition 103-N	2
Physical Education 101	0
Psychology 103-N	2
Sociology 103-N	3
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ANATOMY AND PHYSIOLOGY 103-N. Planned to give the student nurse a knowledge of the normal development, microscopic and gross structures, and functions of the various systems of the human body; to give an appreciation of bodily efficiency through factors which adjust their functions to each other in relation to the well-being of the whole; to acquire the ability to apply physiological principles and to form the basis for subsequent courses related to nursing. It is correlated throughout the course with nursing arts, chemistry, microbiology, pharmacology and psychology. It is taught by means of illustrated lectures, class discussions, laboratory demonstrations and dissection of cats and specimens obtained from the autopsy department. (Not recommended for pre-medical students; transferable only to nursing education.) Credit: 4 semester hours.

CHEMISTRY 103-N. Due to the limited amount of time available for chemistry in the nursing curriculum, the course is divided into three parts. Part I is designed to be a general introduction to those laws and concepts of chemistry that are necessary for an understanding of the material presented in the second part. Part II is a discussion of physiological and pathological chemistry. As far as possible, the course includes discussions of the application of chemitry to the diagnosis and treatment of human diseases. Part III contains a number of carefully selected laboratory experiments that correlate closely with the lecture division of the course. Credit: 3 semester hours.

MICROBIOLOGY 103-N. A course for student nurses including history of microbiology; methods of destroying micro-organisms in the control of communicable diseases; infection and resistance; microbiology of important infectious diseases. Laboratory work deals with the morphology and

identification of organisms. Students other than nurses may be permitted to enter this course. (Not recommended for pre-medical students.) Credit: 3 semester hours.

NUTRITION 103-N. Foods and Cookery. The subject matter of this course consists of fundamental principles of nutrition, the composition, preparation, digestion, absorption, and metabolism of foods, their application in promoting growth and maintaining health, as they apply to the nurse's patient, her family and herself. Emphasis is placed upon the normal diet and the effects of a deficient or abundant supply of the food essentials. It is taught by means of lectures, class discussions, laboratory demonstrations, and practice. Credit: 2 semester hours.

PSYCHOLOGY 103-N. An elementary course which aims to give the student an insight into human behavior and the principles involved in habit formation, learning and personality adjustment, that she may develop better control of her own personal and professional relationships, and a deeper sympathy and understanding of her patient in his adjustment to his illness; to teach the student to appreciate the relationships between mental and emotional attitudes and reactions, and the effects of human motives and drives on behavior. It is taught by means of illustrative lectures, laboratory demonstrations and experiments, class discussion and projects. Credit: 2 semester hours.

SOCIOLOGY 103-N. An introductory course in the general principles of sociology with special emphasis upon those phases of particular interest to the nursing profession. Topics discussed are the nature of culture, cultural variability, personality development, nature of groups and the roles of the individual in group processes, major institutions in social organization with special emphasis upon a study of communities, social welfare and health organization. Credit: 3 semester hours.

ROSTER OF STUDENTS 1955-56

SOPHOMORES

Ackert, John Phillip, Riviera Beach
Allen, Joan Lounell, West Palm Beach
Anderson, Eugene Benson, West Palm Beach
Anderson, Russell Otto, West Palm Beach
Babcock, Frank Draper, West Palm Beach
Balfe, Martha Sue, West Palm Beach
Becker, Richard August, Lake Worth
Becker, William Franklin, Lake Worth
Bell, Charla Edwin, West Pallm Beach
Bell, William Norman, West Palm Beach
Bloxham, Homer Greene, Lake Park
Bogardus, Jean Frances, Boynton Beach
Boozer, Nancy Virginia, West Palm Beach
Boynton, John Raymond, Lake Worth
Brown, Billie Ray, West Palm Beach
Brown, Ricke Dana, West Palm Beach
Bryson, Charles William, West Palm Beach
Carney, Bonnie May, West Palm Beach
Christenson, Robert Frank, Jupiter
Christoff, Carl Paul, West Palm Beach
Combes, Susan Ann, West Palm Beach
Coutant, Elizabeth Ann, West Palm Beach
Davidson, Sandra Frances, West Palm Beach
Davis, Edward Bertrand, West Palm Beach
Delaplane, Richard Allen, West Palm Beach
Deutsch, Stanley, West Palm Beach
DeWoody, Donald Kent, West Palm Beach
Dudley, James Samuel, West Palm Beach
Durrance, Ray Edward West Palm Beach
Edgy, Lester James, Jr., West Palm Beach
Finocchio, Anthony Frank W., Lake Worth
Garnett, Lindsey Butler, Lantana
Gascoyne, Kenneth Herbert, Lake Worth
Geer, Norman Richard, West Palm Beach
Gerity, Patricia Ann, West Palm Beach
Graves, Marcia Penfield, Riviera Beach
Green, Edward James, Jr., Lake Worth
Green, Frederick Elman, Lake Worth
Green, Thomas Duncan, West Palm Beach
Haley, Valjean Mathew, Boynton Beach
Hall, Kenneth Richard, West Palm Beach
Hermanek, Margie Mae, Lake Worth
Himmelheber, Melvin Earl, West Palm Beach
Hoffmeister, David Alva, West Palm Beach
Howell, William Page, West Palm Beach
Howley, Paul Peter, West Palm Beach
Humphries, George Edward, West Palm Beach
Hunter, Carol Ann, West Palm Beach
Ingram, William Thomas, West Palm Beach
Jasmin, Everett Alfred, Jr., Lake Worth
Kaminske, Stanley Joseph, Lake Worth
Kennen, William O'Neal, Greenacres
Kingsbury, Henry Ratcliffe, West Palm Beach
Klein, Patricia Lee, West Palm Beach
Koinig, Edward Paul, West Palm Beach
Koivisto, James Harry, West Palm Beach
Kreiser, Norman Lee, West Palm Beach
Kuenzler, Lillian Jean, West Palm Beach
Larocco, Harry Lawrence, West Palm Beach
Lawrence, James Andrew, Palm Beach
Leffler, Paul William, West Palm Beach
Lloyd, Elaine Combs, Lake Worth
Lovett, Henryetta Georgie, West Palm Beach
Lynn, Gordon Douglas, Palm Beach Shores, Riviera Beach
Mainzer, Eugene Francis, Riviera Beach
Mallard, Norman Chapman, West Palm Beach
Mathis, Frank Augustus, Jr., Boynton Beach
McClellan, Judith Ann, West Palm Beach
McFadden, James Winfield, Fort Pierce
McIntosh, Gerald William, West Palm Beach

McMillan, John Hustin, West Palm Beach
Mills, Thomas Joseph, West Palm Beach
Mondin, Gordon Bruno, West Palm Beach
Moras, Maria Adela, West Palm Beach
Morey, Jean Adell, Lake Worth
Moschelle, Sandra Joan, Palm City
Murray, Thomas Glenn, Sr., Lake Worth
Naile, Fred William, West Palm Beach
Naylor, Charlie Ross, Lake Park
Neff, John Blackmore, Delray Beach
Nelson, David Austin, Lake Worth
Nelson, Karen Ann, West Palm Beach
Newlon, Terence Quentin, West Palm Beach
Offerman, Barbara Ann, Lake Worth
Persley, Neil William, West Palm Beach
Porcher, Harry Thrasher, West Palm Beach
Price, Thomas Lester, Riviera Beach
Prince, Earl Denny, West Palm Beach
Putnam, James Earl, Boynton Beach
Reeby, Ellis Alston, Jr., West Palm Beach
Rhyne, James Alexander, West Palm Beach
Richardson, John, Jupiter
Rider, Eric Haines, Riviera Beach
Rosati, Adeline Anne, West Palm Beach
Rott, Donald Keith, West Palm Beach
Ryder, Julian Myron, West Palm Beach
Schaad, Laurens Ferdinand, Lake Worth
Schaefer, Conrad Walter, Riviera Beach
Schiff, Robert Maurice, West Palm Beach
Spade, Sally Baye, Riviera Beach
Stelwagor, William Brown, Jr., Riviera Beach
Stephenson, Thomas Ray, West Palm Beach
Stitzel, Joan Louise, Greenacres
Sutherland, Carlton, West Palm Beach
Underwood, Lois Mary, West Palm Beach
Van Antwerp, Leroy Raymond, West Palm Beach
Waddell, Maida Katherine, Lake Worth
Waddell, William Stansberry, Jr., Lake Worth
Wagnon, Constance Lynn, West Palm Beach
Watson, Thomas Halloran, West Palm Beach
Weatherby, Edward Frank, Juno
Weatherford, Charles Albert, West Palm Beach
Wheeler, Carol Lorraine, Riviera Beach
Whorl, Charles Arthur, Riviera Beach
Wilber, Albert Rolin, Jr., West Palm Beach
Wilkes, James Finley, Delray Beach
Wilson, Herbert John Thomas, West Palm Beach
Wylie, Janey, West Palm Beach
Yoder, Marjorie Louise, Lake Park

FRESHMEN

Alin, Roy William, West Palm Beach
Algozzoni, Philip Francis, Hob eSound
Allred, Henry Fletcher, Jr., West Palm Beach
Anderson, Harry, Lake Worth
Anderson, Johan Cleveland, Jupiter
Anderson, Marilyn Wilma, West Palm Beach
Ard, Edna Jean, West Palm Beach
Bailey, Eric Bennett, West Palm Beach
Baldwin, Charlotte Halverson, Lake Park
Baldwin, JoAnn, West Palm Beach
Barbaree, Roy Thomas, Delray Beach
Barker, Shirley Elita, West Palm Beach
Bell, James Lynn, West Palm Beach
Beloin, Donald Kenneth, West Palm Beach
Bigbee, Ronald Daryl, West Palm Beach
Black, Richard Scribner, Riviera Beach
Black, William Thomas, West Palm Beach
Boland, Jack E., West Palm Beach
Bonar, John Robert, West Palm Beach
Brasgalla, Helen Cleo, Jupiter
Bridgeman, Jean Ann, West Palm Beach
Brooks, David Alfred, West Palm Beach
Brown, Faith, Lake Park
Bryant, Nancie Claire, Lake Park
Buck, Ray Walter, West Palm Beach
Buerkle, Marie Suzanne, Lake Worth
Byer, Charles Albert, Delray Beach
Cabassa, Ronnie S., Miami
Carland, John Paul, West Palm Beach

Carlton, Robert Delvan,
West Palm Beach
Carpenter, Richard Wallace,
Lake Worth
Carter, John Hadley, Lake Worth
Castro, Victor Otmara,
West Palm Beach
Chappell, Donald Paul, Lake Worth
Christoff, John Paul,
West Palm Beach
Cline, Danny Wade, Juno Beach
Coachman, Joan Madeline,
West Palm Beach
Cohen, Lawrence Jay, Palm Beach
Comer, Clara Anne, West Palm Beach
Conerly, Morris Frederick,
Riviera Beach
Coston, Suzanne Donovan,
Delray Beach
Christ, Nancy Cary Marie,
West Palm Beach
Crosby, Horace Lucious,
West Palm Beach
Cross, Jack Robert, West Palm Beach
Curl, Richard Marion, Palm Beach
Curry, Charlotte Jane,
West Palm Beach
Cuyler, Frank Sullivan, Jr.,
Lake Worth
Davis, Ray Lester, Lake Worth
de Moye, James Kenneth, Lake Worth
DeTore, Richard Howard, Lake Worth
DeVane, Charles William,
West Palm Beach
Elz, Cornelia V. West Palm Beach
Engleman, Herbert Phillip,
Lake Worth
Fermo, Louis Anthony, Riviera Beach
Fitzgerald, Jewell Elaine,
West Palm Beach
Fogle, Richard Thomas,
West Palm Beach
Forsberg, Karlo John, Lake Worth
Franck, Gary Robert, Riviera Beach
Froehlich, Noelle, West Palm Beach
Fulton, Benjamin Durant, Jr., Stuart
Gallo, Vincent James, Lake Worth
Gamlin, Dellene Dian, Lake Worth
Gamot, Albert Jean, Pahokee
Garnett, Julie Katherine, Lantana
Gehrkin, Barbara Ann, Lake Worth
Glazier, Aaron Sinai, West Palm Beach
Goodwin, Gayl Gene, Boynton Beach
Grafton, James Hugh, Lake Worth
Gordon, Edward Louis, Miami
Green, Martha Lane, Lake Park
Gross, Wendell Edward,
West Palm Beach
Hainey, Lee Harold, Lake Worth
Hainline, Neola Jane,
West Palm Beach
Hakkarainen, Eileen Esther,
Lake Worth
Halliday, Nicholas Edward,
West Palm Beach
Hamner, Robert Craig,
West Palm Beach
Hart, Janice Renay, Boynton Beach
Harth, Carl Alvin, West Palm Beach
Hartley, Marcella Elizabeth,
West Palm Beach
Haskins, Claudia Cynthia,
West Palm Beach
Haut, Frederick John, Juno
Heston, Beatrice May,
West Palm Beach
Hibbard, Fredrick Andrew,
Lake Worth
Hooks, James Lanham, Riviera Beach
Hurley, Joanne Marie,
West Palm Beach
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West Palm Beach
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Kavanaugh, Kathleen Rosalie,
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Knoblach, Nancy Ann,
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Knox, Allen Dwight,
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Krulish, Jeanne Frazer,
West Palm Beach
Kuh, Michael Allen, Lake Worth
Lamb, Blake Combs, Jr.,
West Palm Beach
Landers, Richard John,
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Larmoyeux, Pierre Alfred,
West Palm Beach
Lawson, John Barton, Lantana
Leach, Theodore Edward,
West Palm Beach
Little, Richard Arnold, Jr.,
Palm Beach
Loertz, Diane Elizabeth,
West Palm Beach
Longyear, Victoria Roy, Lake Park
Lowe, Helen Edwina, Lake Worth
Lynch, Richard Thoerner,
West Palm Beach

Lynch, Suzanne Caroline
West Palm Beach
Machek, Richard Albert,
Delray Beach
Mann, Thomas Randolph,
West Palm Beach
McBride, Bobby Green,
West Palm Beach
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West Palm Beach
McRae, Edgar Monroe,
West Palm Beach
Meyer, John Jamison, Boca Raton
Meyer, Mortimer David,
Lake Worth
Miele, Joe George, West Palm Beach
Miller, Lowell Eugene, Lake Worth
Miller, Peggy Nan, West Palm Beach
Moore, Nancy Ann, West Palm Beach
Morse, Lowell Wesley,
West Palm Beach
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West Palm Beach
Murphy, Patrick McGregor,
Boynton Beach
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Nelson, Wayne Luther,
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Newlon, Kenneth Edward,
West Palm Beach
Newman, Donna Rae,
West Palm Beach
Newman, James Burton,
Boynton Beach
Nicholson, Anne Louise, Lake Worth
Nora, James Peter, West Palm Beach
O'Connor, Charles William,
West Palm Beach
Orth, Joseph David, Jupiter
Oswald, Johnny Thomas,
West Palm Beach
Oteen, Dewey Freemont, Stuart
Pace, Carolyn Mae, West Palm Beach
Palmer, Melinda Louise,
West Palm Beach
Partney, Kay Meredith,
West Palm Beach
Pennell, George Edward,
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Pert, Chapman Donald,
West Palm Beach
Pete, Gloria Norrine,
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Pickrell, Judith Marie,
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Pira, Joseph Harold, Jr.,
Riviera Beach
Pressler, Nancy Jane,
West Palm Beach
Price, Dorothy Faye, Riviera Beach
Reynolds, Burton Leon, Riviera Beach
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Lake Worth
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Smith, Lawrence Jack,
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Snipes, Alvah Eugene,
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Solomon, Janet Elsie,
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Southard, Carolyn Louise, Jupiter
Snyder, Mildred Fern, Lake Worth
Specht, Ralph D., Boynton Beach
Spender, Alfred Joseph, Lake Worth
Stalnaker, James Daniel, Lake Park
Stanhill, Loretta, West Palm Beach
Steel, Paul Douglass, Lake Worth
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Stewart, Jack Charles, Delray Beach
Stuart, Joe Orren, Boynton Beach
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Swan, Jack Weaver, Palm Beach
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Thompson, Wayne Chittick,
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West Palm Beach
Totoiu, George William, Lake Worth
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Tuker, Stanley Alan,
West Palm Beach
Tuppen, Sherman Leslie, Jr.,
Lake Worth
Usewick, Richard Guy,
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Van Tassel, Janet, Riviera Beach
Vance, Grace Charlene,
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Delray Beach
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West Palm Beach

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Walker, Emily Jane, Greenacres
Wall, Kenneth Ruthledge, West Palm Beach
Wangard, Russell John, West Palm Beach
Wangler, Richard Joseph, West Palm Beach
Weaver, Beverly Susan, Riviera Beach
Whitaker, Wanda Laurette, Lake Worth
Whiteside, James Marvin, West Palm Beach
Wiggins, John Morris, West Palm Beach
Williams, Richard Howard, West Palm Beach
Wilson, Matthew Nathaniel, Lake Worth
Wood, William Edward, Jr., West Palm Beach
Young, Peter Finley, Jr., West Palm Beach
Zecher, William Eugene, West Palm Beach
Zettel, Peter Anthony, West Palm Beach
Zoratti, Ronald August, Riviera Beach

SPECIALS

Frost, Eva, Palm Beach
Geisler, Carl William, Lake Park
Longyear, Caroline Judkins, Lake Park
Longyear, Coila Jeanne, Lake Park
Urquhart, Robert Oliver, West Palm Beach.

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